



BOARD OF QUANTITY SURVEYORS MALAYSIA

QUANTITY SURVEYORS ACT (AMENDMENTS) 2015

QUANTITY SURVEYORS (AMENDMENT) RULES 2016

Lembaga Juruukur Bahan Malaysia
(Board of Quantity Surveyors Malaysia)
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SAVINGS PROVISION

<p>Act 467</p>	<p>QUANTITY SURVEYORS ACT 1967</p> <p>QUANTITY SURVEYORS (AMENDMENT) RULES 2016</p> <p>In exercise of the powers under section 26 of the Quantity Surveyors Act 1967 (Act 487), the Board of Quantity Surveyors, with the approval of the Minister, makes the following rules: -</p>
<p>PART 1</p> <p>PRELIMINARY</p>	
<p>Citation and Commencement</p>	<p>1. (1) These rules may be cited as the Quantity Surveyors (Amendment) Rules 2016</p> <p>(2) These Rules come into operation on 30 January 2016</p>
<p>Interpretation</p>	<p>2. Words and expressions used in these Rules shall, unless the context otherwise expressly provides, have the same meaning assigned to them in the Act insofar as they are used or applicable to or referred to in these Rules and are not defined in these Rules.</p> <p>“CPD Programme” means Continuing Professional Development programmes or other activities relating to the quantity surveying profession for Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor, Provisional Quantity Surveyor and Quantity Surveying Technologist as approved by the Board.</p>

	<p>“credit points” means the number of credit points accumulated by a Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor, Provisional Quantity Surveyor and Quantity Surveying Technologist through participation in the CPD Programme.</p> <p>“Forms “ means any Form as set out in Part One of the First Schedule:</p> <p>"Joint Test of Professional Competence Panel" means the panel appointed by the Board under rule 23D;</p> <p>"President" means the President of the Board of Quantity Surveyors appointed under section 3 of the Act;</p> <p>“Registrar” means the Registrar of Quantity Surveyors appointed under section 6 of the Act;’</p> <p>"Secretary" means the person or firm of professional secretaries appointed by the Board under rule 10.</p>
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PART II
ADMINISTRATION

<p>Meetings of the Board</p>	<p>3. The Registrar shall convene a meeting of the Board whenever requested to do so by the President or in writing by not less than eight members of the Board.</p>
<p>Notice of meetings</p>	<p>4. (1) Not less than fourteen days' notice in writing shall be given specifying the place, date and time of a meeting and the business to be conducted at the meeting.</p> <p>(1A) Notwithstanding subrule (1), in exceptional circumstances, the President may request the Registrar to give a written notice of not less than three days to convene a meeting.</p>

<p>Votes</p>	<p>(2) The accidental omission to give notice of a meeting under this rule to one or more members of the Board or the non-receipt thereof shall not in any manner affect the validity of or prejudice anything done or agreed to at the meeting.</p> <p>5. A resolution shall be proposed and seconded before being put to the vote. Voting shall be by show of hands or by secret ballot as may be decided by the President or the member presiding. A declaration by the President or the member presiding that a resolution has been carried by a particular majority or not carried by a particular majority shall be conclusive, and an entry to that effect in the minutes of the meeting shall be conclusive evidence thereof without proof of the number or proportion of votes recorded in favour of or against resolution.</p>
<p>Proxies not admitted</p>	<p>6. Votes shall only be given by members present and voting.</p>
<p>Minutes</p>	<p>7. Minutes of every meeting shall be kept by the Secretary and the minutes, if purporting to be signed by the President or the member presiding at the next succeeding meeting, shall be conclusive evidence of the facts stated therein.</p>
<p>Committees</p>	<p>8. (1) The Board may from time to time by resolution appoint committees and the Board may by resolution at any time dissolve any committee so appointed.</p> <p>(2) A committee appointed under paragraph (1) may invite any person to attend its meetings and to take part in its deliberations but such person shall have no vote.</p> <p>(3) The President and the Registrar shall be ex-officio members of all committees.</p>

Registrar	<p>9. (1) The Registrar shall consult the President on any business other than of a routine nature requiring attention before each meeting of the Board.</p> <p>(2) Deleted</p>
Secretaries	<p>10. (1) The Board may appoint a person or a firm of professional secretaries to act as a Secretary for the Board.</p> <p>(2) The Secretary shall keep the minutes of all meetings or the Board and its committees and shall send notices of meetings and perform such other functions as may be determined by the Board.</p> <p>(3) The Secretary shall receive and be responsible for all monies payable to the Board and shall present:-</p> <p>(a) at each meeting of the Board a statement of account showing receipts and expenditure as on the last day of the previous month; and</p> <p>(b) not later than the 30 June in each year the audited accounts for the previous financial year.</p>
Bank account	<p>11. All payments received shall be deposited to the credit of the account of the Board with a bank or banks approved by the Board; Provided that the Secretary may keep as petty cash a sum not exceeding one thousand ringgit or such sum as may be determined by the Board.</p>
Cheques	<p>12. All cheques on the bank account of the Board shall be signed any two of the members of the Board appointed by the Board.</p>

<p>Payments to the Board</p>	<p>12A. All payments to the Board may be made by money order, bank draft, cheque, credit card or electronic banking.</p>
<p>Accounts</p>	<p>13. (1) The Board shall cause to be kept and maintained proper accounts and records relating to:-</p> <p>(a) the assets and liabilities of the Board;</p> <p>(b) the sum of money received and expended by or under the authority of the Board.</p> <p>(2) The books of accounts and records shall be kept in the custody of the Secretary or at such place as the Board may determine.</p>
<p>Expenses of the Board</p>	<p>14. The Board may determine reasonable remunerations and allowances to be paid to the President, Registrar, Secretary or members of the Board, or members of any committee, council or panel appointed by the Board.</p>
<p>Audit</p>	<p>15. The accounts of the Board shall at least once every year be audited by a firm of professional auditors to be appointed by the Board,</p>
<p>Financial year</p>	<p>16. The financial year of the Board shall end on the 31 December.</p>
<p>Stakeholder</p>	<p>16A. Pursuant to section 4(ea) of the Act, the Board may act as stakeholder in respect of a contract for consulting quantity surveying services subject to the guidelines as may be determined by the Board, where such guidelines may include therein the payment of a fee to the Board when it acts as a stakeholder.</p>

PART III

REGISTRATION

<p>Forms of application</p>	<p>17. A person desirous to be registered as—</p> <ul style="list-style-type: none">(a) a Provisional Quantity Surveyor under subsection 10(1) of the Act;(b) a Professional Quantity Surveyor under subsection 10(2) of the Act;(c) a Consultant Quantity Surveyor under subsection 10(3) of the Act; or(d) a Quantity Surveying Technologist under section 10A of the Act; <p>may make an application to the Board in accordance with these Rules</p> <p>17A. An applicant for registration under rule 17 shall be physically present in Malaysia not less than one hundred and eighty-three days in the twelve months period prior to the application.</p> <p>17B. An applicant for registration under rule 17 and a person registered under subsections 10(1), 10(2) or 10(3) or section 10A of the Act shall have a permanent address in Malaysia.</p>
<p>Decision of Board</p>	<p>18. Every application for registration shall be decided upon by the Board within three months from the date of receipt of the application by the Board, provided that such application is in full compliance with the requirements of the Board.</p> <ul style="list-style-type: none">(1) Deleted(2) Deleted(3) Deleted(4) Deleted

<p>Applicant to be notified</p>	<p>19. Every applicant shall be notified of the decision of the Board by the Registrar within one month of the date of the decision.</p> <p>(2) Deleted</p>
<p>Fees for registration</p>	<p>20. Every application for registration as a Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor, Provisional Quantity Surveyor and Quantity Surveying Technologist under rule 17 shall be accompanied with –</p> <p>(a) the processing fee as prescribed in Part Two of the First Schedule, which is not refundable; and</p> <p>(b) the registration fee as prescribed in Part Two of the First Schedule, which shall be refunded to the applicant who is unsuccessful in his application.</p>
<p>Certificate of registration</p>	<p>21. Upon an application for registration being approved by the Board, the Registrar shall issue a certificate of registration in Form CQS-B, PQS-B, ProvQS-B or QST-B, as the case may be, and the certificate of registration shall be sealed with the common seal of the Board in accordance with subparagraph (3) of paragraph 3 of the Schedule to the Act.</p>

<p>Application for renewal</p>	<p>22. (1) Every Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor, Provisional Quantity Surveyor and Quantity Surveying Technologist desirous of renewing his registration under section 13(2) of the Act shall, on or before 31 January of the year following the year of expiration of his registration, submit an application for renewal in the prescribed form, and the application shall be accompanied with-</p> <p style="padding-left: 40px;">(a) the renewal fee as prescribed in Part Two of the First Schedule ; and</p> <p style="padding-left: 40px;">(b) a record of the credit points accumulated in the year immediately preceding the year of renewal of registration.</p> <p style="padding-left: 40px;">(2) Subject to rule 22A, the application for renewal may be rejected by the Board if the applicant does not accumulate the requisite credit points as determined by the Board in the year immediately preceding the year of renewal of registration.</p>
<p>Accumulation of credit points</p>	<p>22A. Unless otherwise exempted by the Board, every Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor, Provisional Quantity Surveyor and Quantity Surveying Technologist desirous of renewing his registration with the Board shall accumulate the requisite credit points as determined by the Board, through participation in the CPD Programme during the year immediately preceding the year of renewal of registration.</p>

	<p>22B. The Board may remove from the Register any Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor or Quantity Surveying Technologist whose application for renewal of registration is rejected by the Board under subrule 22(2).</p>
<p>Renewal fee</p>	<p>23 The fee for the renewal of registration of a Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor, Provisional Quantity Surveyor and Quantity Surveying Technologist shall be as prescribed in Part Two of the First Schedule.</p>
<p>Renewal of registration</p>	<p>23A. Upon the renewal of registration, the Registrar shall issue to the applicant a certificate of registration in the form as may be determined by the Board.</p>
<p>Reinstatement fees</p>	<p>23B. The fees for the reinstatement of a Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor, Provisional Quantity Surveyor and Quantity Surveying Technologist under section 17 (2) of the Act shall be -</p> <ul style="list-style-type: none"> (a) the total amount of arrears of yearly renewal fees payable if registration is renewed; (b) a re-registration fee of the same amount as that under paragraph (a); and (c) an administrative fee as prescribed in Part Two of the First Schedule.
<p>Certificate of reinstatement</p>	<p>23C. If the Board reinstates a person as a Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor or Quantity Surveying Technologist, the Registrar shall issue a certificate of reinstatement in the form as may be determined by the Board.</p>

<p>Joint Test of Professional Competence Panel</p>	<p>23D. (1) The Board may appoint a Joint Test of Professional Competence Panel comprising of such members as it may determine to conduct examinations for admission to the quantity surveying profession.</p> <p>(2) The functions of the Joint Test of Professional Competence Panel shall be in accordance with the guidelines as determined by the Board.</p>
<p>Practical experience</p>	<p>24. (1) An applicant for registration as a Professional Quantity Surveyor or Consultant Quantity Surveyor under subsections 10(2) or (3) of the Act respectively shall—</p> <p>(a) obtain the practical experience referred to in paragraphs 10(1)(b) and 10(3)(c) of the Act in accordance with the Guidelines to Registration of Quantity Surveyors and Consulting Quantity Surveying Practice; and</p> <p>(b) pass the test of professional competence or other tests or professional assessment conducted or sanctioned by the Board.</p> <p>(2) An application for registration under subsections 10(2) and (3) of the Act shall be submitted together with documentary proof that the requirements of paragraphs (1)(a) and (b) have been complied with.</p> <p>(3) An applicant for registration as a Quantity Surveying Technologist under subsection 10A(2) of the Act shall comply with the requirements specified in the Guidelines to the Registration of Quantity Surveyors and Consulting Quantity Surveying Practice.</p>

<p>Quantity Surveying Accreditation Council</p>	<p>24A (1) The Board may appoint a Quantity Surveying Accreditation Council for the purpose of accrediting qualifications offered by the institutions of higher learning or other relevant institutions for the quantity surveying profession.</p> <p>(2) The Quantity Surveying Accreditation Council shall comprise of the following members:</p> <ul style="list-style-type: none"> (a) a Chairman who shall be a Professional Quantity Surveyor or Consultant Quantity Surveyor and a member of the Board; (b) a Deputy Chairman who shall be a Professional Quantity Surveyor or Consultant Quantity Surveyor; (c) two members of the Board who shall be Professional Quantity Surveyor or Consultant Quantity Surveyor; (d) two representatives from the Royal Institution of Surveyors, Malaysia who shall be Professional Quantity Surveyor or Consultant Quantity Surveyor; (e) two representatives from public universities or institutions of higher learning conducting quantity surveying programme accredited by the Board who shall be Professional Quantity Surveyor or Consultant Quantity Surveyor and faculty members; (f) one representative from the Malaysia Qualification Agency; (g) one representative from the Ministry of Education;
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<p>Quantity Surveying Examination Council</p>	<ul style="list-style-type: none"> (h) one representative from the Public Services Department; and (i) any other persons as the Board considers fit and proper to be members of the Quantity Surveying Accreditation Council. <p>(3) The Board may appoint members of the Quantity Surveying Accreditation Council for such term as may be determined by the Board.</p> <p>(4) The functions of the Quantity Surveying Accreditation Council shall be in accordance with the guidelines as determined by the Board.</p> <p>24B. (1) The Board may appoint a Quantity Surveying Examination Council for the purpose of conducting examinations as may be determined by the Board.</p> <p>(2) The Quantity Surveying Examination Council shall comprise the following members:</p> <ul style="list-style-type: none"> (a) a Chairman who shall be a Professional Quantity Surveyor or Consultant Quantity Surveyor and who is a member of the Board; (b) four Professional Quantity Surveyors or Consultant Quantity Surveyors from the public services department; (c) four Professional Quantity Surveyors or Consultant Quantity Surveyors from Consulting Quantity Surveying Practices; and (d) any other persons as the Board considers fit and proper.
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	<p>(3) The Board may appoint members of the Quantity Surveying Examination Council for such term as may be determined by the Board.</p> <p>(4) The functions of the Quantity Surveying Examination Council shall be in accordance with the guidelines as may be determined by the Board.</p>
<p>PART IV</p> <p>CODE OF PROFESSIONAL CONDUCT</p>	
<p>Definition of a “registered Quantity Surveyor”</p> <p>Conduct of registered Quantity Surveyor</p>	<p>25. For the purposes of this Part, “registered Quantity Surveyor” means Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor, Quantity Surveying Technologist or Consulting Quantity Surveying Practice.</p> <p>26. (1) A registered Quantity Surveyor shall at all times uphold the dignity, standing and reputation of the quantity surveying profession.</p> <p>(1A) A registered Quantity Surveyor shall at all times exercise the standard of reasonable care, skill and diligence normally expected and accepted by the quantity surveying profession.</p> <p>(2) A registered Quantity Surveyor shall not conduct himself in such manner or commit any act which in the opinion of the Board is undesirable or disgraceful.</p> <p>(3) A registered Quantity Surveyor shall not conduct himself in such a manner or commit any act that has or will put the Board in disrepute or by his conduct or act question or injure the integrity or reputation of the Board.</p>

	<p>(4) Without prejudice to the generality of this rule, a registered Quantity Surveyor shall in the exercise of his duties observe and be guided by the provisions of the Code of Professional Conduct as set out in these Rules or guidelines as determined by the Board.</p>
<p>Public interest</p>	<p>26A. A registered Quantity Surveyor in carrying out his responsibility to his employer, client or the quantity surveying profession shall have full regard to the public interest.</p>
<p>Discharge of duties</p>	<p>27. (1) A registered Quantity Surveyor shall discharge his duties to his employer or client, as the case may be, with complete honesty.</p> <p>(2) Except with the permission of his employer or client, as the case may be, a registered Quantity Surveyor shall not accept nor allow any member of his staff to accept remuneration for services rendered other than from his employer or client, as the case may be.</p> <p>(3) A registered Quantity Surveyor shall not offer or accept commission which in the opinion of the Board is an illicit commission.</p> <p>(4) Except with the prior written approval of the Board, a registered Quantity Surveyor practicing as a Consulting Quantity Surveying Practice shall not be a director or substantial shareholder in or an agent for any construction firm or company.</p>

<p>Conditions of engagement and scale of charges</p>	<p>(5) Where a registered Quantity Surveyor has obtained the prior approval of the Board in accordance with paragraph (4) he shall not, whilst practising as a Consulting Quantity Surveying Practice, at the same time without disclosing the fact in writing to his client, be a director or substantial shareholder in or agent for any construction firm or company with which he deals on behalf of his employer or client.</p> <p>28. (1) Before accepting an appointment, a registered Quantity Surveyor shall notify his client in writing of the prevailing terms and conditions contained in the Memorandum of Agreement Between The Client And The Consulting Quantity Surveying Practice For Professional Quantity Surveying Services (hereinafter referred to as the "Memorandum of Agreement") as determined by the Board.</p> <p>(2) Within thirty days of the receipt of the written confirmation of the appointment of the registered Quantity Surveyor as a Consulting Quantity Surveying Practice, the registered Quantity Surveyor shall notify the Board of such appointment by submitting to the Board a copy of the letter of appointment or Memorandum of Agreement duly signed between him and his client.</p>
<p>Reputation, etc. of a registered person not to be injured</p>	<p>29. A registered Quantity Surveyor shall not maliciously injure or attempt to injure, whether directly or indirectly, the professional reputation, prospects or business of another registered Quantity Surveyor.</p>

<p>Advertising and soliciting prohibited</p>	<p>30. A registered Quantity Surveyor shall not:</p> <ul style="list-style-type: none"> (a) canvass or solicit professional employment; (b) give or offer remuneration or other consideration for the introduction of his professional employment; or (c) advertise in connection with his profession in any manner unless it is in accordance with the guidelines as determined by the Board.
<p>Fairness in construing and administering contracts</p>	<p>31. Deleted</p> <p>32. A registered Quantity Surveyor shall at all times construe and administer with fairness the provisions of a contract for the performance of work for which the registered Quantity Surveyor is appointed or employed, as the case may be, and in all questions arising from the contract he shall act in an impartial manner.</p>
<p>Restriction on entering professional partnership</p>	<p>33. A registered Quantity Surveyor shall not-</p> <ul style="list-style-type: none"> (a) procure or assist in procuring, or knowingly be a party to procure by fraud or misrepresentation, the approval of the Board for a firm or body corporate to practise as Consulting Quantity Surveying Practice; (b) conceal or assist in concealing from the Board the existence of any fact or circumstance which, if known, would entitle the Board to withdraw the approval granted under section 7A(3) of the Act from any firm in which he is the sole proprietor or a partner, or a body corporate in which he is a director or shareholder;

<p>A registered Quantity Surveyor practising as Consulting Quantity Surveying Practice not to intervene in or take over the practice of another</p>	<ul style="list-style-type: none"> (c) contravene or fail to perform, or assist in the contravention of, or knowingly be a party to the contravention of or failure to perform, any of the restrictions or conditions imposed by the Board when granting approval to a firm or body corporate under section 7A(3) of the Act; (d) cause or permit or suffer any firm in which he is the sole proprietor or a partner, or body corporate in which he is a director or shareholder, to practise as Consulting Quantity Surveying Practice prior to the approval of the Board being obtained; and (e) cause or permit or suffer any firm in which he is the sole proprietor or a partner, or body corporate in which he is a director or shareholder, to practise as Consulting Quantity Surveying Practice after the Board <p>34. A registered Quantity Surveyor practising as a Consulting Quantity Surveying Practice shall not directly or indirectly-</p> <ul style="list-style-type: none"> (a) supplant or attempt to supplant another registered Quantity Surveyor practising as a Consulting Quantity Surveying Practice who has already been appointed by an employer or client and whose appointment has not been terminated or discharged; (aa) secure an appointment by undercutting or reduction of fees or by any other means; (b) intervene or attempt to intervene in, quantity surveying work of any kind which to his knowledge has already been entrusted to another registered Quantity Surveyor practising as Consulting Quantity Surveying Practice; or
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	<p>(c) take over the work of another registered Quantity Surveyor practising as a Consulting Quantity Surveying Practice acting for the same employer or client, on the same project, unless he has:-</p> <p>(i) obtained the consent of that other registered Quantity Surveyor; or</p> <p>(ii) been formally notified by the employer or client that the engagement of that other registered Quantity Surveyor has been terminated or discharged in accordance with the provisions of any contract entered into between that other registered Quantity Surveyor and the employer or client.</p>
<p>Acting in dual capacity</p>	<p>35. A registered Quantity Surveyor practising as a Consulting Quantity Surveying Practice shall not act in a professional capacity for an employer or client and a contractor on the same project except on the specific instructions of the employer.</p>
<p>Complaints against registered Quantity Surveyor</p>	<p>35A. (1) Any person may lodge a complaint against a registered Quantity Surveyor, where such complaint shall be made in writing by the complainant.</p> <p>(2) The complaint shall contain the following particulars:</p> <p>(a) the full name, identity card or passport number and address of the complainant;</p> <p>(b) the facts of the complaint;</p> <p>(c) copies of any supporting documents in relation to the complainant;</p> <p>(d) the signature of the complainant; and</p>

<p>Lodgement of complaint</p>	<p>(e) the name and address of the complainant's counsel, if any.</p> <p>35B. (1) A complaint shall be lodged with the Registrar.</p> <p>(2) Upon receipt of the complaint, the Registrar shall:-</p> <p>(a) stamp the date of its receipt on the document of complaint;</p> <p>(b) satisfy himself that the requirements of rule 35A in respect of the complaint have been complied with; and</p> <p>(c) if so satisfied, register the complaint in a register maintained by the Registrar.</p> <p>(3) Where a complaint is not made in accordance with the requirements of rule 35A, the Registrar shall reject the complaint and shall enter the fact of the rejection in the register maintained by him.</p> <p>(4) Upon the rejection of a complaint and if the name and address of the complainant is available, the Registrar shall inform the complainant in writing of the rejection of the complaint.</p> <p>(5) Where the complaint has been entered in the register maintained by the Registrar, the Registrar shall forward the complaint to the Board for its action.</p>
<p>Withdrawal of complaint</p>	<p>35C. (1) A complainant may at any time withdraw his complaint by a letter addressed to the Registrar.</p> <p>(2) Upon receipt of the letter of withdrawal of the complaint under paragraph (1), the</p>

<p>Investigation by Investigating Committee</p>	<p>Registrar shall immediately inform the Board in writing of the withdrawal of the complaint and shall enclose such letter for the Board's attention.</p> <p>(3) The Registrar shall enter the fact of the withdrawal of the complaint by the complainant in the register maintained by him.</p> <p>35D. (1) The Board shall appoint an Investigating Committee for the purposes of sections 7A(6) and 15(2) of the Act to investigate any complaint lodged against any registered Quantity Surveyor that has been forwarded to the Board under rule 35B(5).</p> <p>(2) The Investigating Committee shall meet at the premises of the Board or at such other place, and on such date and time as the Chairman of the Investigating Committee may determine.</p> <p>(3) Where an investigation in respect of any matter is to be held by the Investigating Committee, the Investigating Committee shall send a notice in respect of the investigation to the complainant and to the registered Quantity Surveyor by registered post or prepaid post to his or its last known address.</p> <p>(4) The notice under paragraph (3) shall specify the date, time and place of the investigation of the complaint by the Investigating Committee.</p> <p>(5) The Investigating Committee may adjourn the investigation from time to time, and no written notice of an adjournment is required to be served upon any party when the adjournment is made in the presence of that party.</p>
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<p>Report and recommendation by the Investigating Committee</p>	<p>(6) Subject to the provisions of the Act and these Rules, the Investigating Committee may regulate its own investigation procedures in such manner as it deems fit, and the Investigating Committee shall make a record of the proceedings conducted before it.</p> <p>(7) At the investigation before the Investigating Committee, the registered Quantity Surveyor shall be given an opportunity to be heard, where-</p> <p>(a) in the case of a Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor and Quantity Surveying Technologist, in person;</p> <p>(b) in the case of a sole proprietorship, by the sole proprietor; or</p> <p>(c) in the case of a partnership or body corporate, by a partner, director or representative appointed in writing.</p> <p>35E. (1) Where on the date fixed for investigation of the complaint-</p> <p>(a) both the complainant and the registered Quantity Surveyor fail to attend before the Investigating Committee, the Investigating Committee may, upon being satisfied that the notice in respect of the investigation has been duly served on the complainant and the registered Quantity Surveyor under rule 35D(3), recommend to the Board that the complaint be dismissed;</p>
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	<ul style="list-style-type: none">(b) the complainant fails to attend before the Investigating Committee, the Investigating Committee may, upon being satisfied that the notice in respect of the investigation has been duly served on the complainant under rule 35D(3)-<ul style="list-style-type: none">(i) recommend to the Board that the complaint be dismissed; or(ii) proceed to investigate the complaint in the absence of the complainant without further notice to him , and make its recommendations to the Board; or(c) the registered Quantity Surveyor fails to attend before the Investigating Committee, the Investigating Committee may, upon being satisfied that the notice in respect of the investigation has been duly served on the registered Quantity Surveyor under rule 35D(3), proceed to investigate the complaint in the absence of the registered Quantity Surveyor and without further notice to him or it, and make its recommendations to the Board. <p>(2) The report of the Investigating Committee shall state the facts and the recommendations of the Investigating Committee and shall be signed by the Chairman of the Investigating Committee.</p> <p>(3) The report of the Investigating Committee together with the record of the investigation proceedings shall be sent to the Board.</p>
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<p>Hearing Before Disciplinary Committee</p>	<p>(4) Where the Investigating Committee is not unanimous on any question or matter to be determined before it, the decision of the majority of the members of the Investigating Committee shall be deemed to be the decision of the Investigating Committee.</p> <p>(5) Where on any question or matter to be determined by the Investigating Committee there is an equality of votes, the Chairman shall have a casting vote.</p> <p>35F. (1) Subject to section 7A(6) or 15(2) of the Act, the Board upon receipt of the report of the Investigating Committee and its recommendations, shall, where it is satisfied that there are grounds for the complaint against the registered Quantity Surveyor, appoint a Disciplinary Committee to conduct a hearing of the complaint.</p> <p>(2) The Disciplinary Committee shall meet at the premises of the Board or at such other place, and on such date and time as the Chairman of the Disciplinary Committee may determine.</p> <p>(3) Where a hearing is to be held by the Disciplinary Committee, the Registrar shall send a notice in respect of the complaint to the complainant and the registered Quantity Surveyor, and their respective counsels, if any, by registered post or prepaid post to his or its last known address.</p> <p>(4) The notice under paragraph (3) shall specify the date, time and place of the hearing of the complaint by the Disciplinary Committee.</p>
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	<p>(5) The Disciplinary Committee may adjourn the hearing of the complaint from time to time, and no written notice of an adjournment is required to be served on any party when the adjournment is made in the presence of that party.</p> <p>(6) Subject to the provisions of the Act and these Rules, the Disciplinary Committee may regulate its own procedures for the hearing of the complaint in such manner as it deems fit, and the Disciplinary Committee shall make a record of the proceedings conducted before it.</p> <p>(7) At the hearing before the Disciplinary Committee, the registered Quantity Surveyor shall be given an opportunity to be heard, where-</p> <ul style="list-style-type: none">(a) in the case of a Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor and Quantity Surveying Technologist, in person;(b) in the case of a sole proprietorship, by the sole proprietor; or-(c) in the case of a partnership or body corporate, by the partner or director who at the material time was responsible for the act or thing which forms the grounds of the complaint, and the partner or director may be assisted by a counsel. <p>(8) Where the Disciplinary Committee is not unanimous on any question or matter to be determined before it, the decision of the majority of the members of the Disciplinary Committee shall be deemed to be the decision of the Disciplinary Committee.</p>
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<p>Order of the Board</p>	<p>(9) Where on any question or matter to be determined by the Board there is an equality of votes, the President shall have a casting vote.</p> <p>35G. (1) Where on the date fixed for the hearing of the complaint, the registered Quantity Surveyor and/or the complainant fail to attend the hearing before the Disciplinary Committee, the Disciplinary Committee may, upon being satisfied that the notice of the hearing has been duly served on the registered Quantity Surveyor or the complainant under rule 35F(3), proceed to investigate the complaint in the absence of the registered Quantity Surveyor and/or the complainant, as the case may be, without further notice to him or it and make its determination and order.</p> <p>(2) The Registrar shall inform the complainant and the registered Quantity Surveyor of the order of the Disciplinary Committee in respect of the complaint.</p>
<p>35H Dispute Resolution Panel</p>	<p>35H (1) The Disciplinary Committee shall make a report stating the facts and its determination of a complaint and the report shall be signed by the Chairman of the Disciplinary Committee and the members of the Disciplinary Committee</p> <p>(2) The Disciplinary Committee shall submit the report to the Board together with the record of the disciplinary proceedings within two months from the date of conclusion of the disciplinary proceedings.</p> <p>(3) The period prescribed in subrule (1B) may, upon an application in writing made by the Chairman of the Disciplinary Committee, be extended by the President of the Board if there exists reasonable ground to do so.</p>

- 35I. (1) The Dispute Resolution Panel appointed under section 14B of the Act shall meet at the premises of the Board or at such other place on such date and time as the Chairman of the Dispute Resolution Panel may determine.**
- (2) Upon receiving a complaint, if the Dispute Resolution Panel decides to hold a hearing, the Dispute Resolution Panel shall send a notice of hearing specifying the date, time and place of the hearing to the complainant and the Consultant Quantity Surveyor, Professional Quantity Surveyor, Provisional Quantity Surveyor, Quality Surveyor Technologist or Consulting Quality Surveying Practice, as the case may be, by registered post or prepaid post to his or its last known address.**
- (3) The Dispute Resolution Panel may adjourn the hearing from time to time, and no written notice of an adjournment is required to be given to any party when the adjournment is made in the presence of the party.**
- (4) Subject to the provisions of the Act and these Rules, the Dispute Resolution Panel may regulate its own procedures for the hearing of a complaint in such manner as it deems fit; and the Panel shall make a record of the proceedings conducted before it.**
- (5) The Dispute Resolution Panel shall keep record of all its proceedings.**
- (6) The Dispute Resolution Panel shall make a report stating the facts and its determination of a complaint and the report shall be signed by the Chairman of the Dispute Resolution Panel and the members of the Dispute Resolution Panel.**

	<p>(7) The Dispute Resolution Panel shall submit the report to the Board together with the record of the dispute resolution proceedings within two months from the date of conclusion of the dispute resolution proceedings.</p> <p>(8) The period prescribed in subrule (7) may, upon an application in writing made by the Chairman of the Dispute Resolution Panel, be extended by the President of the Board if there exists reasonable ground to do so.</p>
<p>PART V</p> <p>REGISTRATION CONSULTING QUANTITY SURVEYING PRACTICES</p>	
<p>Application by firm or body corporate to practice as Consulting Quantity Surveying Practice</p>	<p>36. (1) A firm or body corporate desirous of practising as a Consulting Quantity Surveying Practice shall make an application for approval to practise under section 7A of the Act to the Board in Form CQSP-A1.</p> <p>(1A) A body corporate registered as a Consulting Quantity Surveying Practice shall have—</p> <p>(a) a board of directors where at least two-thirds of its members are Consultant Quantity Surveyors;</p> <p>(b) at least seventy percent of its share equity are held by Consultant Quantity Surveyors and the remaining share equity may be held by—</p> <p style="padding-left: 40px;">(i) any person;</p> <p style="padding-left: 40px;">(ii) any body corporate; or</p> <p style="padding-left: 40px;">(iii) any person and body corporate; and</p> <p>(c) a minimum paid up capital of fifty thousand ringgit.</p>

<p>Application by A body corporate providing a combination of services comprising consulting Quantity Surveying services, Professional Engineering services or Architectural Consultancy services</p>	<p>(1B) A Consultant Quantity Surveyor who is managing the day to day affairs of a body corporate registered as a Consulting Quantity Surveying Practice must possess the necessary expertise and shall be physically present in Malaysia for not less than one hundred and eighty three-days in any one calendar year.</p> <p>(3) Where a firm is desirous of practising as Consulting Quantity Surveying Practice under rule 36(1), the sole proprietor or all the partners , as the case may be, shall be Consultant Quantity Surveyors and -</p> <p>(a) the sole proprietor; or</p> <p>(b) the majority of the partners, in terms of number of partners and equity.</p> <p>shall have a minimum of 5 years of experience to the satisfaction of the Board after registration as Consultant Quantity Surveyors under section 10(2) of the Act.</p> <p>36A. (1) A body corporate providing a combination of services comprising consulting Quantity Surveying services, professional engineering services or architectural consultancy services that is desirous of practising as a Consulting Quantity Surveying Practice, may make an application for approval to practise under section 7B of the Act to the Board in the form as may be determined by the Board.</p> <p>(2) The body corporate that applies for approval to practise under paragraph (1) shall comply with the following, namely:</p> <p>(a) all the requirements set out under section 7B of the Act; and</p>
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<p>Ownership</p>	<p>(b) the directors of the body corporate responsible for the provision of Consulting Quantity Surveying Practice shall be Consultant Quantity Surveyors.</p> <p>37. Upon receipt of an application by a firm or body corporate for approval to practise as a Consulting Quantity Surveying Practice under rule 36 or 36A, the Board shall satisfy itself-</p> <p>(a) that the ownership of the firm or body corporate satisfies the requirements of section 7A(3) or 7B, respectively, of the Act; and</p> <p>(b) that the particulars and documents submitted by the firm or body corporate satisfy the requirements as may be decided by the Board from time to time.</p>
<p>Submission of particulars and documents</p>	<p>38. If the Board is not satisfied that an application for approval to practise as a Consulting Quantity Surveying Practice under rule 36 or 36A meets the requirements of section 7A(3) or 7B, respectively of the Act or satisfies the requirements as may be decided by the Board from time to time the Board shall return the application to the applicant with a statement of the defects in the application, and require that the application be resubmitted or the applicant submit the necessary particulars or documents as may be appropriate.</p>
<p>Submission to the Board</p>	<p>39. (1) (deleted)</p> <p>(2) Where the Board is satisfied that the applicant complies with rule 37, the Board shall decide upon an application for approval to practise within ninety days after the receipt of the application by the Board.</p>

	(3) (deleted)
	(4) (deleted)
Notification on decision by the Registrar	40. (1) Every applicant for approval to practise as a Consulting Quantity Surveying Practice shall be notified of the decision, together with any conditions or restrictions imposed by the Board, by the Registrar within thirty days from the date of the decision.
Memorandum and articles of association and partnership agreement	41. (1) There shall be lodged with the Registrar a copy of – <ul style="list-style-type: none"> (a) the Memorandum and Articles of Association, in the case of a body corporate which has been incorporated under the Companies Act 1965; and (b) the Partnership Agreement, in the case of a partnership, <p>together with the application to practise as a Consulting Quantity Surveying Practice.</p> <p>(2) The Memorandum and Articles of Association or the Partnership Agreement, as the case may be, mentioned in paragraph (1)(a) and (1)(b) shall incorporate any terms, conditions and restrictions imposed by the Board pursuant to rule 40.</p>
Fee	42. (1) Every application by a firm or body corporate under rule 36 or 36A shall be accompanied with – <ul style="list-style-type: none"> (a) the processing fee as prescribed in Part Two of the First Schedule, which is not refundable; and

<p>Permit to practice as Consulting Quantity Surveying Practice</p>	<p>(b) the registration fee as prescribed in Part Two of the First Schedule, which shall be refunded to the applicant who is unsuccessful in its application.</p> <p>43. (1) The permit to practise to be issued to a firm or body corporate whose application for approval to practise as a Consulting Quantity Surveying Practice has been approved by the Board under section 7A(12) of the Act shall be in the form as may be determined by the Board.</p> <p>(1A) The permit to practise to be issued to a body corporate providing a combination of services comprising consulting quantity surveying services, professional engineering services or architectural consultancy services whose application for approval to practise has been approved by the Board under section 7B of the Act shall be in the form as may be determined by the Board.</p> <p>(2) All permit to practise issued under section 7A(12) of the Act shall be signed by the Registrar and sealed with the common seal of the Board in accordance with subparagraph (3) of paragraph 3 of the Schedule to the Act.</p>
<p>Application for renewal</p>	<p>44. A firm or body corporate practicing as Consulting Quantity Surveying Practice under section 7A of the Act or a body corporate practicing as Consulting Quantity Surveying Practice under section 7B of the Act may renew its permit to practise by making an application to the Board.</p>
<p>Renewal fee</p>	<p>45. (1) The renewal fee for a firm or body corporate to practise as a Consulting Quantity Surveying Practice under section 7A(15) of the Act shall be as prescribed in Part Two of the First Schedule.</p>

<p>Reinstatement fee</p>	<p>45A. The fees for the reinstatement of a firm or body corporate practising as consulting Quantity Surveyors under section 17 of the Act shall be as prescribed in Part Two of the First Schedule.</p>
<p>Renewal of permit to practice and certificate of reinstatement for permit to practise</p>	<p>46. (1) Upon the renewal of approval for a firm or body corporate to practise as a Consulting Quantity Surveying Practice, the Registrar shall issue to the firm or body corporate a permit to practice in the form as may be determined by the Board.</p> <p>(2) Upon the renewal of approval for a body corporate providing a combination of services comprising consulting Quantity Surveying services, professional engineering services or architectural consultancy services to practise as a Consulting Quantity Surveying Practice, the Registrar shall issue to the body corporate a permit to practise in the form as may be determined by the Board.</p> <p>(3) Upon the reinstatement of a firm or body corporate to practise as a Consulting Quantity Surveying Practice, the Registrar shall issue to the firm or body corporate a permit of reinstatement to practise in in the form as may be determined by the Board.</p> <p>(4) Upon the reinstatement of a body corporate providing a combination of services comprising consulting Quantity Surveying services, professional engineering services or architectural consultancy services to practise as Consulting Quantity Surveying Practice, the Registrar shall issue to the body corporate a permit of reinstatement to practise in the form as may be determined by the Board.</p>

<p>Requirements</p>	<p>(2) (delete)</p> <p>(3) Subject to the requirements specified in rule 50 the President shall make a decision within ninety days of the date of receipt of the application, provided that such application is in full compliance with the requirements of the Board.</p> <p>50. (1) The President may grant his authorisation to the applicant under rule 49 subject to the following conditions:</p> <p>(a) that the applicant possesses qualification in Quantity Surveying recognised by the Board;</p> <p>(b) that the applicant has obtained ten years post qualification experience to the satisfaction of the Board as a Quantity Surveyor;</p> <p>(c) that the applicant's employment in Malaysia is, in the opinion of the Board, necessary and that he shall be fully sponsored by an organisation or a firm that requires his services and shall be fully supported by a letter of sponsorship from the organisation or firm;</p> <p>(ca) that where the applicant is a firm or body corporate, its application shall be fully supported by the client who requires its services; and”.</p> <p>(d) in deciding to grant his authorisation to the applicant, the President shall have regard to any policy as the Board may from time to time adopt.</p>
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<p>Notification of decision</p>	<p>51. (1) Every applicant shall be notified of the decision of the President by the Registrar within thirty days of the date of the decision.</p> <p>(2) The notification under paragraph (1) must state the date of the decision.</p>
<p>Letter of Authorisation</p>	<p>52. (1) Any authorisation granted by the President under rule 50 shall be substantially in a Letter of Authorisation in the form as may be determined by the Board together with the conditions or restrictions (if any) as he thinks fit to impose.</p> <p>(2) The Letter of Authorisation shall, subject to paragraph (5), be valid for one calendar year only.</p> <p>(3) (deleted).</p> <p>(4) The authorised person, firm or body corporate shall be permitted or entitled to do or act as if he is a Professional Quantity Surveyor or Consultant Quantity Surveyor, or it is a firm or body corporate practicing as a Consulting Quantity Surveying Practice, and shall be subject to the Act, rules made thereunder and the conditions or restrictions specified in the authorisation granted under this rule.</p> <p>(5) The authorised person, firm or body corporate shall not act or do things as permitted for more than a total period of 180 days in any one calendar year.</p>
<p>Fee for Letter of Authorisation</p>	<p>53. (1) Every application for an authorisation under rule 49 shall be accompanied with –</p> <p>(a) the processing fee as prescribed in Part Two of the First Schedule, which is not refundable; and</p>

	<p>(b) the registration fee as prescribed in Part Two of the First Schedule, which shall be refunded to the applicant who is unsuccessful in his or its application.”; and</p> <p>(2) Upon or before expiry of the Letter of Authorisation, the authorised person may apply for a new Letter of Authorisation and if approved, shall pay the fees as prescribed in Part Two of the First Schedule .</p>
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FIRST SCHEDULE : Part I



**FORM CQS-B
QUANTITY SURVEYORS ACT 1967
QUANTITY SURVEYORS RULES 1973
(Rule 21)**

Certificate No :

BOARD OF QUANTITY SURVEYORS MALAYSIA

**CERTIFICATE OF REGISTRATION AS A
CONSULTANT QUANTITY SURVEYOR**

THIS IS TO CERTIFY THAT

Name :

I.C / Passport No : Registration No :

having complied with the requirements of the Quantity Surveyors Act 1967 is registered as a Consultant Quantity Surveyor under and subject to the provision of the Act

.....
(President)

[Common Seal]

.....
(Registrar)

Date of Issue :

Expiry Date :



FORM PQS-B
QUANTITY SURVEYORS ACT 1967
QUANTITY SURVEYORS RULES 1973
(Rule 21)

Certificate No :

BOARD OF QUANTITY SURVEYORS MALAYSIA

CERTIFICATE OF REGISTRATION AS A
PROFESSIONAL QUANTITY SURVEYOR

THIS IS TO CERTIFY THAT

Name :

I.C / Passport No : Registration No :

having complied with the requirements of the Quantity Surveyors Act 1967 is registered as a Professional
Quantity Surveyor under and subject to the provision of the Act

.....
(President)

[Common Seal]

.....
(Registrar)

Date of Issue :

Expiry Date :



FORM ProvQS-B
QUANTITY SURVEYORS ACT 1967
QUANTITY SURVEYORS RULES 1973
(Rule 21)

Certificate No :

BOARD OF QUANTITY SURVEYORS MALAYSIA

CERTIFICATE OF REGISTRATION AS A
PROVISIONAL QUANTITY SURVEYOR

THIS IS TO CERTIFY THAT

Name :

I.C / Passport No : Registration No :

having complied with the requirements of the Quantity Surveyors Act 1967 is registered as a Provisional
Quantity Surveyor under and subject to the provision of the Act

.....
(President)

[Common Seal]

.....
(Registrar)

Date of Issue :

Expiry Date :



FORM QST-B
QUANTITY SURVEYORS ACT 1967
QUANTITY SURVEYORS RULES 1973
(Rule 21)

Certificate No :

BOARD OF QUANTITY SURVEYORS MALAYSIA

CERTIFICATE OF REGISTRATION AS A
QUANTITY SURVEYOR TECHNOLOGIST

THIS IS TO CERTIFY THAT

Name :

I.C / Passport No: Registration No :

having complied with the requirements of the Quantity Surveyors Act 1967 is registered as a Quantity Surveyor Technologist under and subject to the provision of the Act

.....
(President)

[Common Seal]

.....
(Registrar)

Date of Issue :

Expiry Date :

BOARD OF QUANTITY SURVEYORS MALAYSIA

FORM CQSP-A1

QUANTITY SURVEYORS ACT 1967 QUANTITY SURVEYORS RULES 1973 (Rule 36)

APPLICATION FORM FOR APPROVAL OF SOLE PROPRIETORSHIP / PARTNERSHIP / BODY CORPORATE TO PRACTISE AS CONSULTING QUANTITY SURVEYING PRACTICE PURSUANT TO SECTION 7A

1. Name of sole Proprietorship/
Partnership/Body corporate :
.....
2. Date of commencement/ formation/
incorporation :
.....
3. Registered Business Address :
.....
4. Name and Address
Company Secretary
(for body corporate only) :
.....
5. Head Office Address :
.....
Telephone No.: Fax No.:
Email:
6. Branch Office Address :
.....
Office Phone No.:
Fax No.:
Hand Phone No.:
Email:
Branch Manager :
Registration No.:
7. Authorised Capital :
.....
8. Paid-up Capital :
.....
9. Accumulated Capital/Asset :
(For sole proprietorship/partnership)
10. Particulars of sole proprietor/partners of the partnership/directors and shareholders :

<u>Name of sole proprietor/partners/directors/shareholder</u>	<u>Registration No</u>	<u>Date of Registration</u>	<u>Percentage of Shareholding</u>	<u>I.C/ Passport * No</u>	<u>Position</u>
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11. Information of employees in the sole proprietorship / partnership / body corporate
 - (a) Number of Quantity Surveyors employed
 - i. Quantity Surveyor Technologist :
 - ii. Provisional Quantity Surveyor :
 - iii. Professional Quantity Surveyor :
 - iv. Consultant Quantity Surveyor :
 - (b) Number of sub-professional staff :
 - (c) Number of administrative and clerical staff :
 - (d) Others :

Note : * for foreign applicant only

DECLARATION TO BE COMPLETED AND SIGNED BY SOLE PROPRIETOR, PARTNER AND DIRECTOR IN THEIR INDIVIDUAL CAPACITY

To
The Registrar
The Board of Quantity Surveyors Malaysia

- 1) *I /We, the undersigned, apply for a permit for, a *sole proprietorship/partnership/body corporate to practise as consulting Quantity Surveyors pursuant to section 7A of the Act
- 2) The relevant particulars of *my/our registration with the Board of Quantity Surveyors Malaysia are as declared this application.
- 3) is a *sole proprietorship/partnership/body corporate which complies with the provisions of section 7A of the Act and the Quantity Surveyors (amendment) Rules 2015.
- 4) The copy of the *Agreement of the Partnership/Memorandum and Articles of Association of the body corporate submitted with this application is a true and correct copy
- 5) Our current engagement / work commitment in other organization / institution are as follows:

<u>Name</u>	<u>Organisation/Institution</u>	<u>Designation</u>
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- 6) *I/We being the *sole proprietor/partners/directors hereby declare and do undertake to abide by all the provisions of the Quantity Surveyors (amendment) Act 2014 and the Quantity Surveyors (amendment) Rules 2015, including the code of Professional Conduct and shall observe, perform and comply with any conditions or restrictions that may be imposed by the Board upon granting approval of this application.

*Name of * sole proprietor/
partners / and directors*

*Signature *sole proprietor/
Partners/and directors*

Note:

- Documents to be submitted together with this application form are:
 - a) a certified copy of the *degree/diploma and certificate of registration of the *sole proprietor/partners/directors with the relevant professional body
 - b) statutory declaration by *sole proprietor/partners/directors in accordance with the format provided by the Board
 - c) *resignation letter/undertaking letter to resign from current employment (for *sole proprietor and majority of partners or directors) or approval letter from *employer/partner/director to set up a firm for partnership and body corporate
 - d) a copy of the *Agreement of Partnership /Memorandum and Articles of Association duly certified.
 - e) a copy Form 49 and Form 24 (for body corporate) duly certified.
- The application shall be accompanied with a processing fee for the amount of RM100.00 and a registration fee for the amount of RM 2,000.00 in *money order/bank draft/ cheque made payable to the "Lembaga Juruukur Bahan Malaysia".

PENALTY

Section 24 of the Quantity Surveyors Act 1967 : "Any person, firm or body corporate who procures or attempts to procure registration or approval or a certificate of registration or a permit to practise under this Act by knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, permit, application or representation whether in writing or otherwise shall be guilty of an offence under this Act and shall be liable on conviction to a fine not exceeding fifty thousand ringgit or to imprisonment for a term not exceeding three years or to both, and, in the case of a continuing offence, to a further fine of five hundred ringgit for each day during which the offence continues after conviction."

FIRST SCHEDULE : PART TWO

(Rule 20, 22, 23, 23B, 42, 45, 45A and 53)

FEEs FOR PROCESSING, REGISTRATION, RENEWAL AND REINSTATEMENT OF REGISTRATION, AND LETTER OF AUTHORISATION

No	Particulars of Application	Processing Fee (subrules 20(1), 42(1), and 53(1))	Registration Fee (subrules 20(1), 42(1), and 53(1))	Renewal of Registration Fee (subrule 22(1) and rules 23 and 45)	Date of Yearly Renewal of Registration	Reinstatement Fee (rules 23B and 45A)
1	QS Technologist	RM50.00	RM100.00	RM100.00	31 January of the year following the year of expiration of registration	Arrears of yearly renewal fee + re-registration fee of the same amount as the arrears of yearly renewal fee + administration fee (RM50.00)
2	Provisional Quantity Surveyor	RM50.00	RM100.00	RM100.00	31 January of the year following the year of expiration of registration	Arrears of yearly renewal fee + re-registration fee of the same amount as the arrears of yearly renewal fee + administration fee (RM50.00)
3	Professional Quantity Surveyor	RM100.00	RM300.00	RM300.00	31 January of the year following the year of expiration of registration	Arrears of yearly renewal fee + re-registration fee of the same amount as the arrears of yearly renewal fee + administration fee (RM100.00)
4	Consultant Quantity Surveyor	RM100.00	RM400.00	RM400.00	31 January of the year following the year of expiration of registration	Arrears of yearly renewal fee + re-registration fee of the same amount as the arrears of yearly renewal fee + administration fee (RM100.00)
5	Consulting Quantity Surveying Practice	RM100.00	RM2,000.00	RM2,000.00	31 January of the year following the year of expiration of registration	Arrears of yearly renewal fee + re-registration fee of the same amount as the arrears of yearly renewal fee + administration fee (RM100.00)
6	Combination of services comprising consulting Quantity Surveying services, professional engineering services and architectural consulting services	RM100.00	RM2,000.00	RM2,000.00	31 January of the year following the year of expiration of registration	Arrears of yearly renewal fee + re-registration fee of the same amount as the arrears of yearly renewal fee + administration fee (RM100.00)
7	Letter of Authorisation	RM100.00	RM3,000.00	Not Applicable	Not Applicable	Not Applicable

No	Particulars of Application	Processing Fee <i>(subrules 20(1), 42(1), and 53(1))</i>	Registration Fee <i>(subrules 20(1), 42(1), and 53(1))</i>	Renewal of Registration Fee <i>(subrule 22(1) and rules 23 and 45)</i>	Date of Yearly Renewal of Registration	Reinstatement Fee <i>(rules 23B and 45A)</i>
8	Change of Name	Not Applicable	RM 300.00	Not Applicable	Not Applicable	Not Applicable
9	Change in composition of partners, board of directors or shareholders of a Consulting Quantity Surveying Practice	Not Applicable	RM 300.00	Not Applicable	Not Applicable	Not Applicable
10	Branch Registration	Not Applicable	RM 300.00	RM 300.00	31 January of the year following the year of expiration of registration	Not Applicable

SAVINGS PROVISION

A hearing of complaint by the Board which is pending shall, on the coming into operation of these Rules, be continued and concluded by the Board.